



## Environmental Education Grant Information

**ELIGIBILITY:** The Keep Southlake Beautiful Environmental Education Grant is open all educational agencies, public or private, and teachers therein, that are located with the Southlake city limits, utilizing Southlake utilities and/or paying taxes to the City of Southlake.

**DEADLINE:** All grant applications must be postmarked by **September 30<sup>th</sup>**.

**NOTIFICATION:** All grant recipients will be notified by October 15<sup>th</sup>.

**GRANT REQUIREMENTS:**

1. Must complete entire application
2. Proposed project must be both educational and environmental in nature
3. Project must serve a minimum of 10 students who are all enrolled in eligible educational agencies (see above)
4. Project must be implemented and performed within the Southlake community
5. Project must be completed and documented for one school year
6. All recipients must submit a follow up report including:
  - a. Documentation of project implementation through one of the following: a PowerPoint Presentation, picture booklet showing sequence of work, printed and written materials, or video. Other documentation may be accepted but only if approved by the KSB Board of Directors.
  - b. Written evaluation of the results of the project

**PRIMARY CONSIDERATION WILL BE GIVEN TO APPLICATIONS WHICH:**

1. Supplement and enrich the curriculum
2. Fulfill a need that is not being met by existing programs
3. Promote, aid, encourage and/or support the KSB mission
4. Affect the most students possible
5. Produce measurable results
6. Potentially can benefit future students and/or future school years
7. Benefit a diverse group of students
8. Initiate programs directed related to water conservation, litter prevention, waste management, recycling, and environmental education/awareness.

**CHARACTERISTICS OF PROJECTS NOT RECOMMENDED AND NOT ACCEPTED ARE:**

1. Materials or supplies ordinarily included in the facility budget
2. Previous programs proven to have minimal affect, productivity, or limited participation.
3. Projects which fund administrative or office expenses, fundraisers, or salaries

KSB reserves the right to use the submitted material for the purpose of annual reporting to National and State Affiliates, publicity, award presentation and applications, local and district web site use. (CISD Audio/Video/Web site release applies to CISD participants.)

FAILURE TO COMPLETE APPLICATION OR SUBMIT FOLLOW UP DOCUMENTATION OF APPROVED PROPOSALS AS REQUIRED COULD RESULT IN INELIBILITY OF FUTURE GRANT REQUESTS.

Please direct any questions to:

**Wendi Carlucci:** 817.7488.5640  
KSB President

**Crystal Shafer** – 817.748.8311  
City of Southlake Community Services Coordinator

Mail completed applications to:  
**Keep Southlake Beautiful**  
Attn: Education Grants  
PO Box 93147  
Southlake, TX 76092

Completed applications may also be delivered to:  
**City of Southlake**  
Community Services Department  
400 N. White Chapel Blvd.  
Southlake, TX 76092

### **A LITTLE ABOUT KEEP SOUTHLAKE BEAUTIFUL (KSB)**

Keep Southlake Beautiful (KSB) is a nonprofit, volunteer, membership organization serving in partnership with the City of Southlake to promote citizen-based community litter reduction & prevention education, waste minimization, & environmental education. Keep Southlake Beautiful is an affiliate of both Keep America Beautiful and Keep Texas Beautiful.

**MISSION:** *To strive through educational and motivational programs to improve the appearance of Southlake and to preserve and enhance our local natural environment.*

### **KEEP SOUTHLAKE BEAUTIFUL PROGRAMS INCLUDE:**

- Adopt-a-Street Program
- Street Tree Program
- Environmental Education Grant Program
- Leaf Recycling Program
- Christmas Tree Recycling
- Cell phone & ink jet cartridge recycling
- Keep America Beautiful Great American Clean Up
- Biannual S.P.I.N. into Spring Garden Tour